



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: May 8, 2024

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen Vice-Chair, Angie Goral, Dr. David Helland, James Powers, Dr. Stephen Minore, and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

Agenda Item	Time	Sponsor
1. Approval of May 8, 2024 Agenda	1 min	A. Williams
2. Approval of April 10, 2024 Finance Committee Meeting Minutes	1 min	A. Williams
3. Financial Statements	10 min	A. Williams
a. Bank Reconciliations – April 2024		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b. Resolution of Expenditures - <i>deferred</i>		
c. Statement of Fund Balance - <i>deferred</i>		
d. Financial Review - <i>deferred</i>		
e. Balance Sheet - <i>deferred</i>		
f. Revenue and Expenditure Reports - <i>deferred</i>		
g. Public health Emergency Reserve Minimum Graph - <i>deferred</i>		
h. Accounts Receivable - <i>deferred</i>		
4. Major Expenditure Requests	15 min	A. Williams
a. PHS: VR – Electronic Filing Fee for April 2024 Death Certificates		
b. HA: Studio GWA – Architectural Services, 555 N. Court Street improvements		
c. PHEP: PPE Headgear with disposable face shields		
a. Budget Amendment – Move funding from State Operating Grant to Other Professional Services. IDPH emergency preparedness program is funding the expense to purchase the Power Air Purifying Respirators		
d. EH: Strong Communities Demolition projects		
e. TIC: Trauma Informed educational Film rights		
f. VR: Bonded certificate paper		
5. Proposed Contracts and Agreements	5 min	A. Williams
a. HPW: MOU S. Beloit School District – WIC nutrition program		
b. HPW: MOU City of Rockford, Head Start – WIC nutrition program		
c. HPW: MOU MIECHV (Maternal, Infant, Early Childhood Home Visiting)		
i. Early Head Start		
ii. Easterseals		
iii. Harlem 122		
iv. Rockford Public Schools 205		
v. YWCA Northwest Illinois		

vi. Brightpoint

6. Policies for Consideration - *None*

7. Executive Session - *None*

8. Additions - *None*

9. Adjournment

0 min

S. Martell

5 min

A. Williams

1 min

A. Williams