



## BOARD OF HEALTH

<b>Date of Meeting:</b>	February 13, 2024 – Special Meeting
<b>Time of Meeting:</b>	2:30 p.m.
<b>Location of Meeting:</b>	555 North Court Street; Room 115; Rockford, IL 61103
<b>BOH Members:</b>	Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Derrick Kunz, Patricia Lewis, Alderman Jonathon Logemann, Dr. Stephen Minore, Robert McCreath, Valerie Pobjecky, James Powers, Dr. Allen Williams
<b>BOH Members Present:</b>	Luci Hoover, Angie Goral, Patricia Lewis, Jim Powers, Dr. Helland, Derrick Kunz, Valerie Pobjecky
<b>WCHD Leadership:</b>	Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons, Tiffany Levine
<b>WCHD Support:</b>	Stephanie Bahling, Executive Assistant (recorder)
<b>Attorney:</b>	Charlotte Hoss
<b>Invited Guest:</b>	Studio GWA

Luci Hoover called the February 13, 2024 Special BOH meeting to order at 2:32 p.m.

1. Introduction of Guests/Public Participation
  - a) Dr. Martell introduced Ashley Sarver and Michael Smith from Studio GWA who will present an overview of the site planning for 401 Division Street
2. Approval of Agenda: February 13, 2024 – Luci entertained a motion to approve the February 13, 2024 meeting agenda which was provided by Derrick Kunz, seconded by Patricia Lewis, all were in favor and the February 13, 2024 meeting agenda was approved. Ayes (7), Nays (0), Absent (5).
3. Planning Discussion with Studio GWA RE 401 Division Street
  - a) Site planning overview/summary: Studio GWA indicated that the baseline square footage for the current WCHD space is 53,384 and provided a handout which displays a suggested layout for a new facility, a two-story building at 401 Division Street commenting that the diagrams do not include space for any of WCHD’s existing tenants:
    - 27,600 square foot lower level which includes parking and a food truck inspection garage;
    - 27,600 square foot first floor level which includes personal health services (the clinic, vital records and the wise woman program); health promotion & wellness (the WIC program); health protection and environmental health;
    - 21,270 square foot second floor level which includes administration, finance, communications, emergency preparedness, data & quality, trauma informed care, an employee break room as well as a community event space including a community kitchen and outdoor & green space.

- Parking – Studio GWA reported that the new layout would accommodate 159 parking spaces: lower level parking includes 39 parking spaces with an additional 90 spaces in a north parking lot and an additional 30 spaces in a west parking lot. Studio GWA also noted that off-street parking was available as well.
- b) Preliminary cost estimates: Studio GWA estimates the cost to build the new proposed facility at 401 Division Street would cost between \$20.3-\$23 million dollars based on the estimate of \$375-425/square foot.
  - c) Board Discussion: Pursue 401 Division Street vs. considering other site options - Based on the review, Studio GWA believes that there is sufficient space at the 401 Division Street property to accommodate the needs for WCHD however would like direction from the board if alternate locations should be pursued. Jim Powers inquired as to issues with the 555 N. Court Street location in which Dr. Martell indicated that the building is difficult to navigate, accessibility via elevators has been a challenge considering both the clinic and WIC are located on the fourth floor and environmental permit processing located on the third floor. Derrick indicated that he felt that parking at 401 Division Street would pose a problem considering that WCHD currently rents parking spaces to accommodate parking needs at 555 N. Court Street. Studio GWA indicated that the Rockford Housing Authority owns the land adjacent to 401 Division street commenting that there may be flexibility with them in regards to additional parking.
  - d) Next steps: Dr. Martell indicated that the information would be provided to the board for consideration. Studio GWA indicated with direction from the board, they could pursue other location options as well as determine costs associated with modifying the existing building at 555 N. Court Street.
4. Adjournment – There being no additional business, Luci Hoover entertained a motion to adjourn the Special Board of Health Meeting, which was provided by Dr. Helland, seconded by Angie Goral, all were in favor and the February 13, 2024 Special board of health meeting was adjourned at 3:51 pm.

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Winnebago County Board of Health

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Date