



**Minutes of the BOH Quality Committee Meeting
Tuesday, March 19, 2024 at 5:30 p.m.
WCHD, Room 115**

Members Present: Dr. Patricia Lewis (chair), Dr. Williams, James Powers

Members Absent: Valerie Pobjecky (v-chair), Dr. Minore, Dr. Halversen, Robert McCreath (Ex-Officio)

WCHD Staff: **Dr. Sandra Martell-Public Health Administrator, Patrick Ngum Quality and Data Director;** Katherine O’Toole, Director of Communications; Cheryl Floyd Director of Health Promotions; Todd Marshall, Director Environmental Health; Rebecca Lyons, Director of Emergency Preparedness; Todd Kisner, Director of Health Protection; Tiffany Levine, Director of Personal Health Services, James, Keeler, Director of Finance; Michael Jarvis, Director of Policy; Cynthia Hall, Director of Strategic Initiatives; **Stephanie Bahling, Executive Assistant (Recorder).**

Patricia Lewis called the March 19, 2024 Quality Committee meeting to order at 5:39.

1. Approval of Agenda

Patricia entertained a motion to approve the March 19, 2024 Quality Committee Meeting agenda which was provided by Jim Powers, seconded by Dr. Williams. All were in favor, and the March 19, 2024 Quality Committee Meeting Agenda was approved. Ayes (3), Nays (0), Absent (4).

2. Approval of Minutes – January 16, 2024: Patricia entertained a motion to approve the January 16, 2024 meeting minutes, which was provided by Jim Powers, seconded by Dr. Williams. All were in favor, and the January 16, 2024 meeting minutes were approved. Ayes (3), Nays (0), Absent (4).

3. Quality Improvement Orientation: Patrick provided a QI orientation overview to members present. PowerPoint Presentation attached

4. Adoption of 2024 Quality Improvement Initiatives: Patrick reported that the 2024 quality improvement initiatives align with WCHD’s strategic plan and provided updates on several of the projects listed in appendix C (attached) of the 2024 Quality Improvement Plan.

5. Executive Session - none

6. Additions - none

7. Adjournment – In the interest of time, Patricia entertained a motion to adjourn the March 19, 2024 Quality Committee meeting which was provided by Jim Powers, seconded by Dr. Williams, all were in favor and the meeting adjourned at 6:24pm.

Approved by the Board of Health

Winnebago County Board of Health

Date