



**Minutes of the
BOH Policy Committee Meeting
Wednesday, June 12, 2024 at 5:00 pm
555 North Court Street
Room 221
Rockford, IL 61103**

Members Present: Luci Hoover, Dr. Helland, Derrick Kunz (chair); Angie Goral (vice-chair)

Members Absent: Bob McCreath, Jonathan Logemann, Valerie Pobjecky

WCHD Staff Present: Dr. Sandra Martell, Public Health Administrator, Todd Marshall, Environmental Health Director, Stephanie Bahling (recorder)

Legal Counsel: ASA Charlotte Hoss (not present)

Derrick Kunz called the policy committee meeting to order at 5:02 pm.

1. **Approval of Agenda** – Derrick entertained a motion to approve the June 12, 2024 Policy Committee meeting agenda which was provided by Luci Hoover, seconded by Dr. Helland, all were in favor, unanimously approved, motion carries. Ayes (4), Nays (0), Absent (3).
2. **Approval of May 8, 2024 meeting minutes:** Derrick entertained a motion to approve the May 8, 2024 policy committee meeting minutes which was provided by Dr. Helland, seconded by Luci Hoover, all were in favor and the May 8, 2024 Policy Committee meeting minutes were approved. Ayes (4), Nays (0), Absent (3).
3. **Policies for consideration: None**
4. **Variance**
 - a. **R201-046430** – Todd Marshall reported that WCHD had received a variance request to install a private water well at 11818 Wagon Wheel Road. Todd explained that the variance was denied due to a public water source being within 200 feet of the property and referenced Winnebago County Water Well Codes Section 86-111(a). Todd reported that the owner then requested a variance due to financial hardship, which Todd reported a financial hardship determination had not been met. After discussion between the board members and the property owner, Brad Tolliver, Dr. Helland made a motion to advance the variance to the board of health which was seconded by Luci. During the vote, the motion did not carry. Ayes (0), Nays (4), Absent (3). Angie Goral then made a motion to lay the matter over to the next Policy Committee Meeting on July 10, 2024 which would provide the homeowner time to gather additional information for consideration. Dr. Helland seconded the motion and all were in favor and the motion carried Ayes (4), Nays (0), Absent (3).
5. **Executive Session** – None
6. **Additions** – None
7. **Adjournment** – There being no additional business, Derrick entertained a motion to adjourn the June 12, 2024 Policy Committee Meeting which was given by Dr. Helland, seconded by Angie, all were in favor and the meeting adjourned at 5:40 pm.

Approved by the Board of Health

Winnebago County Board of Health

Date