



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: August 14, 2024

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen Vice-Chair, Angie Goral, Dr. David Helland, James Powers, Dr. Stephen Minore, Jonathan Logemann and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

| Agenda Item | Time | Sponsor |
|---|--------|-------------|
| 1. Approval of August 14, 2024 Agenda | 1 min | A. Williams |
| 2. Approval of July 10, 2024 Finance Committee Meeting Minutes | 1 min | A. Williams |
| 3. Financial Statements | 10 min | A. Williams |
| a. Bank Reconciliations – July 2024 | | |
| i. General Account | | |
| ii. Lead Account | | |
| iii. Abandoned Properties | | |
| iv. State of Illinois E-Pay | | |
| b. Resolution of Expenditures - <i>will be provided at meeting pending availability</i> | | |
| c. Statement of Fund Balance - <i>will be provided at meeting pending availability</i> | | |
| d. Financial Review - <i>will be provided at meeting pending availability</i> | | |
| e. Balance Sheet - <i>will be provided at meeting pending availability</i> | | |
| f. Revenue and Expenditure Reports - <i>will be provided at meeting pending availability</i> | | |
| g. Public health Emergency Reserve Minimum Graph - <i>will be provided at meeting pending availability</i> | | |
| h. Accounts Receivable - <i>will be provided at meeting pending availability</i> | | |
| 4. Major Expenditure Requests | 15 min | A. Williams |
| a. PHS: VR – Electronic Filing Fee for July 2024 Death Certificates | | |
| b. HPW: Web3 Meta Growth – MIECHV IGrow Website redesign | | |
| c. EH: Soil Boring Invoice with Notice of Increase in Fees from Winnebago County Soil & Water Conservation District | | |
| d. HA: TimeClock Plus Annual Maintenance and Software License | | |
| e. HA: Refund of SIPA-24 Grant Fund Interest | | |
| 5. Proposed Contracts and Agreements | 5 min | A. Williams |
| a. EH: Affiliate Agreement – Northern Illinois University Internship | | |
| b. HPW: Interagency Agreement – Illinois Department of Public Health – Medical Cannabis Patient Registry | | |
| c. EH: Lead Program Proposed Contract and Bid | | |
| 6. Policies for Consideration - <i>None</i> | | |
| 7. Executive Session - <i>None</i> | | |
| 8. Additions - <i>None</i> | 5 min | A. Williams |
| 9. Adjournment | 1 min | A. Williams |