



BOARD OF HEALTH

Date of Meeting: September 17, 2024
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street; Room 115; Rockford, IL 61103
BOH Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Derrick Kunz, Patricia Lewis, Alderman Jonathon Logemann, Dr. Stephen Minore, Robert McCreath, Valerie Pobjecky, James Powers, Dr. Allen Williams

WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons, Tiffany Levine

WCHD Support: Stephanie Bahling, Executive Assistant (recorder)

Attorney: Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	A. Williams
2. Approval of Agenda: September 17, 2024	1 min	A. Williams
3. Approval of Minutes: August 20, 2024	5 min	A. Williams
4. Health Department Highlights:	5 min	S. Martell
a. Domain 1: Emerging Disease	5 min	Todd K.
b. Domain 2: Diamond Shroomz	5 min	Todd K. & Todd M.
c. Domain 5: IPLAN	5 min	Patrick N.
5. President’s Report		
6. Committee Reports		
a. Executive Committee – <i>No meeting</i>	5 min	A. Williams
b. Finance Committee	25 min	A. Williams
1) Financial Statements		
a) Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b) Resolution of Expenditure		
c) Statement of Fund Balance		
d) Financial Review		
e) Balance Sheet		
f) Revenue and Expenditure Report		
g) Public Health Emergency Reserve Minimum Graph		
h) Accounts Receivable		

- 2) Major Expenditure Requests – *Items a-b were advanced by the Finance Committee.*
 - a) PHS: VR – Electronic Filing Fee for August 2024 Death Certificates
 - b) HA: CivicPlus – Archive Social
- 3) Proposed Contracts, Agreements & Policies – *Item a was advanced by the Finance Committee.*
 - a) HP: SFY25 Regional HIV Prevention Contract Award Notice
- c. Personnel Committee – No Meeting
 - 1) Procedures for Field Activities Policy 5 min L. Hoover
- d. Policy Committee
 - 1) R201-046942-Temporary Use of Well #2 Winnebago Landfill/Waste Connections D. Kunz
- e. Quality Improvement Committee 10 min P. Lewis
 - 1) Meeting –September 17, 2024
 - 2) Quality Improvement Plan Activities
 - 3) Quality Improvement Project updates
 - a) Finance: Opioid Response Utilization Rate QI project
 - b) HPW: Youth Leadership Council nominations QI project
- 7. New Business/Other Matters 2 min A. Williams
- 8. Correspondence and Information - none
- 9. Additions
- 10. Executive Closed Session
- 11. Adjournment 2 min A. Williams