



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: November 13, 2024

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams-Chair, Dr. John Halversen Vice-Chair, Angie Goral, Dr. David Helland, James Powers, Dr. Stephen Minore, Jonathan Logemann and Robert McCreath (Ex-Officio)

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

| Agenda Item | Time | Sponsor |
|--|--------|-------------|
| 1. Approval of November 13, 2024 Agenda | 1 min | A. Williams |
| 2. Approval of September 11, 2024 Finance Committee Meeting Minutes | 1 min | A. Williams |
| 3. Financial Statements | 10 min | A. Williams |
| a. Bank Reconciliations – October, 2024 | | |
| i. General Account | | |
| ii. Lead Account | | |
| iii. Abandoned Properties | | |
| iv. State of Illinois E-Pay | | |
| b. Resolution of Expenditures - <i>deferred</i> | | |
| c. Statement of Fund Balance - <i>deferred</i> | | |
| d. Financial Review - <i>deferred</i> | | |
| e. Balance Sheet - <i>deferred</i> | | |
| f. Revenue and Expenditure Reports - <i>deferred</i> | | |
| g. Public health Emergency Reserve Minimum Graph - <i>deferred</i> | | |
| h. Accounts Receivable - <i>deferred</i> | | |
| 4. Major Expenditure Requests | 15 min | A. Williams |
| a. PHS: VR – Electronic Filing Fee for October 2024 Death Certificates | | |
| b. HA: Mendelssohn Parking Space Rental Agreement | | |
| c. HA: CivicPlus Archive Social – digital social media archiving | | |
| d. EH: Winnebago County Soil & Water Conservation District - Soil Boring Invoice | | |
| e. PHEP: Tuition Reimbursement – Shelia Elliot MPH Coursework | | |
| f. EH: Taylor Made Carpentry – Lead Mitigation | | |
| g. EH: Stene’s Contractors – Lead Mitigation | | |
| h. EH: Gerke Enterprises – Lead Mitigation | | |
| i. EH: ARC Environmental – Lead Mitigation | | |
| j. EH: CMM Environmental – Lead Mitigation | | |
| 5. Proposed Contracts and Agreements - none | 5 min | A. Williams |
| 6. Policies for Consideration - <i>None</i> | | |
| 7. Executive Session - <i>None</i> | | |
| 8. Additions - <i>None</i> | 5 min | A. Williams |
| 9. Adjournment | 1 min | A. Williams |