



BOARD OF HEALTH

Date of Meeting: November 19, 2024
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street; Room 115; Rockford, IL 61103
BOH Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Luci Hoover, Derrick Kunz, Patricia Lewis, Alderman Jonathon Logemann, Dr. Stephen Minore, Robert McCreath, Valerie Pobjecky, James Powers, Dr. Allen Williams

WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O’Toole, Rebecca Lyons, Tiffany Levine

WCHD Support: Stephanie Bahling, Executive Assistant (recorder)
Attorney: Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	R. McCreath
2. Approval of Agenda: November 19, 2024	1 min	R. McCreath
3. Approval of Minutes: October 15, 2024	5 min	R. McCreath
4. Health Department Highlights:	10 min	S. Martell
a. Domain 2: Viral Hemorrhagic Fevers; Blighted properties demolitions/ Tick drag		T. Kisner/T. Marshall
b. Domain 4: Community Health Improvement Workgroup Updates		C. Hall/C. Floyd/K. O’Toole
c. Domain 5: IPLAN Update		P. Ngum
d. Domain 10: Collaboration with US EPA – Asbestos Removal		T. Marshall/S. Martell
5. President’s Report	5 min	B. McCreath
a. Welcoming New Board of Health Members to start in January 2025		
1) Penelope Lechtenberg, JD		
2) Lori L. Thompson RN, APN		
b. Recognizing Outgoing Board of Health Members		
1) Luci Hoover		
2) Dr. Patricia Lewis RN, PhD		
c. Committee Chairs		
d. PHAB Reaccreditation Virtual Site Visit: January 30 – 31, 2025 Board of Health Participation		
e. Annual All Staff – Friday, December 13, 2024; 12:30 pm – 5:00 pm; Midway Village		
6. Committee Reports		
a. Executive Committee – <i>No meeting</i>	5 min	R. McCreath
b. Finance Committee - <i>Month end documents to be provided at meeting</i>	25 min	A. Williams
1) Financial Statements		
a) Bank Reconciliations		
i. General Account		

- ii. Lead Account
- iii. Abandoned Properties
- iv. State of Illinois E-Pay
- b) Resolution of Expenditure
- c) Statement of Fund Balance
- d) Financial Review
- e) Balance Sheet
- f) Revenue and Expenditure Report
- g) Public Health Emergency Reserve Minimum Graph
- h) Accounts Receivable
- 2) Major Expenditure Requests – *Items a-j were advanced by the Finance Committee.*
 - a) PHS: VR – Electronic Filing Fee for October, 2024 Death Certificates
 - b) HA: Mendelssohn Parking Space Rental Agreement
 - c) HA: Archive Social
 - d) EH: Soil Boring Invoice
 - e) PHEP: Tuition Reimbursement – Sheila Elliott MPH Coursework
 - f) EH: Taylor Made Carpentry – Lead Mitigation
 - g) EH: Stene’s Contractors – Lead Mitigation
 - h) EH: Gerke Enterprise – Lead Mitigation
 - i) EH: ARC Environmental – Lead Mitigation
 - j) EH: CMM Environmental – Lead Mitigation
- 3) Proposed Contracts, Agreements & Policies – none
- c. Personnel Committee – *No Meeting* 5 min L. Hoover
- d. Policy Committee – *No Meeting* 5 min D. Kunz
- e. Quality Committee 10 min P. Lewis
 - 1) Meeting –November 19, 2024
 - 2) Quality Improvement Plan Activities
 - 3) Quality Improvement Project updates
 - a) Finance: Grant Management Efficiency
- 7. New Business/Other Matters 2 min R. McCreath
- 8. Correspondence and Information
- 9. Additions
- 10. Executive Closed Session
- 11. Adjournment 2 min R. McCreath