



**Minutes of the BOH Finance Committee Meeting  
Wednesday, November 13, 2024 at 5:30 p.m.  
Winnebago County Health Department  
Room 221 555 North Court Street  
Rockford, IL**

**Members Present:** Dr. Williams (chair), Angie Goral; Dr. Halversen (vice-chair), Jim Powers, Bob McCreath (Ex-Officio)

**Members Absent:** Dr. Stephen Minore, Jonathan Logemann, Dr. Helland

**WCHD Staff Present:** Dr. Martell, James Keeler-Finance Director, Stephanie Bahling Executive Assistant (recorder).

Dr. Williams called the November 13, 2024 meeting to order at 5:34 pm.

**1. Approval of Agenda**

Dr. Williams asked for a motion to approve the November 13, 2024 Finance Committee meeting agenda which was provided by Jim Powers, seconded by Dr. Halversen, all were in favor, unanimously approved, motion carried to set the agenda. Ayes (4), Nays (0), Absent (3).

**2. Approval of September 11, 2024 meeting minutes**

Dr. Williams asked for a motion to approve the September 11, 2024 Finance Committee Meeting Minutes which was provided by Dr. Halversen, seconded by Jim Powers, all were in favor and the September 11, 2024 meeting minutes were approved. Ayes (4), Nays (0), Absent (3).

**3. Financial Statements**

Dr. Williams reported that the bank account reconciliations as of October 31, 2024 for the general account had an ending balance of \$1,140,002.54; the lead account received a deposit and had an ending balance of \$232,120.26; the abandoned properties account had an ending balance of \$5,000.00 and the EPAY account had an ending balance of \$1,824,902.83. Dr. Williams indicated that resolution of expenditures, statement of fund balance, financial review, balance sheet, revenue & expenditures report, public health emergency reserve graph and accounts receivable reports were all deferred.

**4. Major Expenditure Requests:**

Item	Vendor/Contractor	Services/Item	Amount	Motion/Second	Approved
a.	IDPH	IDPH fee for Electronic Filing of Death Certificates for October 2024	\$ 8,252.00	Jim Powers/ Angie Goral	All in favor, motion carries Ayes (4), Nays (0), Absent (3)
b.	Mendelssohn	Parking space rental agreement	\$ 21,600.00	Dr. Halversen/ Angie Goral	All in favor, motion carries Ayes (4), Nays (0), Absent (3)
c.	CivicPlus Archive Social	digital media archiving	\$ 7,547.00	Jim Powers/ Angie Goral	All in favor, motion carries Ayes (4), Nays (0), Absent (3)
d.	Winnebago County Soil & Water Conservation District	Soil Boring	\$ 3,100.00	Dr. Halversen/ Angie Goral	All in favor, motion carries Ayes (4), Nays (0), Absent (3)
e.	Sheila Elliott	Tuition Reimbursement	\$ 3,618.00	Jim Powers/ Dr. Halversen	All in favor, motion carries Ayes (4), Nays (0), Absent (3)
f.	Taylor Made Carpentry	Lead Mitigation-HUD&Clear Win grant	\$ 400,000.00	Angie Goral/ Jim Powers	All in favor, motion carries Ayes (4), Nays (0), Absent (3)



g.	Stene's Contractors	Lead Mitigation-HUD&Clear Win grant	\$ 400,000.00	Dr. Halversen/ Angie Goral	All in favor, motion carries Ayes (4), Nays (0), Absent (3)
h.	Gerke Enterprises	Lead Mitigation-HUD&Clear Win grant	\$ 400,000.00	Jim Powers/ Angie Goral	All in favor, motion carries Ayes (4), Nays (0), Absent (3)
i.	ARC Environmental	Lead Mitigation-HUD&Clear Win grant	\$ 400,000.00	Jim Powers/ Angie Goral	All in favor, motion carries Ayes (4), Nays (0), Absent (3)
j.	CMM Environmental	Lead Mitigation-HUD&Clear Win grant	\$ 400,000.00	Dr. Halversen/ Jim Powers	All in favor, motion carries Ayes (4), Nays (0), Absent (3)

**5. Proposed Contracts and Agreements: None**

**6. Policies for Consideration - None**

**7. Executive Session – None**

**8. Additions –None**

**9. Adjournment**

There being no additional business, Dr. Williams entertained a motion to adjourn the Finance Committee Meeting, which was provided by Jim Powers, seconded by Dr. Halversen, all were in favor and the November 13, 2024 Finance Committee meeting adjourned at 5:44 pm. Ayes (4), Nays (0), Absent (3).

Approved by the Board of Health

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Winnebago County Board of Health

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Date