



**Minutes of the BOH Finance Committee Meeting  
Wednesday, May 14, 2025 at 5:30 p.m.  
Winnebago County Health Department  
Room 221 555 North Court Street  
Rockford, IL**

**Members Present:** Dr. Williams (Ex-Officio), Angie Goral; Dr. Halversen (Chair), Jim Powers, Jonathan Logemann, Dr. Helland

**Members Absent:** Dr. Stephen Minore, Bob McCreath

**WCHD Staff Present:** James Keeler-Finance Director, Stephanie Bahling Executive Assistant (recorder).

Dr. Halversen called the May 14, 2025 meeting to order at 5:36 pm.

**1. Approval of Agenda**

Dr. Halversen asked for a motion to approve the May 14, 2025 Finance Committee meeting agenda which was provided by Dr. Helland, seconded by Jim Powers, all were in favor, unanimously approved, motion carried to set the agenda. Ayes (6), Nays (0), Absent (2).

**2. Approval of April 9, 2025 meeting minutes**

Dr. Halversen asked for a motion to approve the April 9, 2025 meeting minutes which was provided by Jim Powers, seconded by Dr. Helland, all were in favor, unanimously approved, motion carried and the April 9, 2025 meeting minutes were approved. Ayes (6), Nays (0), Absent (2).

**3. Discussion – Federal Spending Cuts**

Jim Keeler reported that WCHD may experience a decrease in grant funding for the refugee program and family planning program due to the current political environment. He indicated that although nothing has been confirmed he reported that WCHD has received other grant funding opportunities with the birth equity grant and combined better birth outcome and high-risk infant follow-up grants. He also reported that there has been an increase in the opioid response grant as well. Jim reported that he felt that the fiscal year is going well however WCHD may conclude the fiscal years with a \$50K deficit or perhaps less.

**4. Financial Statements**

Dr. Halversen reported that the bank account reconciliations as of April, 2025 for the general account had an ending balance of \$1,133,613.53; the lead account had an ending balance of \$94,768.37; the abandoned properties account had an ending balance of \$107,660.50 and the EPAY account had an ending balance of \$2,017,643.38. Dr. Halversen indicated that resolution of expenditures, statement of fund balance, financial review, balance sheet, revenue & expenditures report, public health emergency reserve graph and accounts receivable reports were all deferred.

**5. Major Expenditure Requests:**

Item	Vendor/Contractor	Services/Item	Amount	Motion/Second	Approved
a.	IDPH	IDPH fee for Electronic Filing of Death Certificates for April 2025	\$ 7,208.00	Jim Powers/ Dr. Helland	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
b.	U of I College of Medicine	Medical Consultation Services	\$ 21,420.00	Dr. Helland/ Jim Powers	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
c.	Winnebago County Treasurer	2024 Property Taxes	\$ 5,598.86	Jim Powers/ Dr. Helland	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
d.	IHDA Strong Communities	2025 Demo Initiatives	\$ 150,000.00	Dr. Helland/ Jim Powers	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
e.	ICOY	Trauma informed training & technical assistance	\$ 18,450.00	Dr. Helland/ Jim Powers	All in favor, motion carries Ayes (6), Nays (0), Absent (2)

**6. Proposed Contracts and Agreements:**

Item	Vendor	Description of Services/Justification	Motion/Second	Approved
a	Salvation Army	MOU to provide WIC Education & Outreach	Dr. Helland/ Angie Goral	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
b	City of Rockford Head Start	MOU to provide support and coordination for preschool age childrens health & wellbeing	Jim Powers/ Angie Goral	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
c	Javon Bea Hospital	MOU to allow WCHD access to patients to conduct WIC outreach & education	Jonathan Logemann/ Dr. Helland	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
d	S. Beloit High School	MOU to provide WIC Services within the S. Beloit Health Clinic	Jim Powers/ Angie Goral	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
e	Easterseals	MOU to provide maternal infant early childhood home visiting program	Angie Goral/ Jonathan Logemann	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
f	City of Rockford Early Head Start	MOU to provide maternal infant early childhood home visiting program	Dr. Helland/ Jonathan Logemann	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
g	Harlem School District 122	MOU to provide maternal infant early childhood home visiting program	Dr. Helland/ Jonathan Logemann	All in favor, motion carries Ayes (6), Nays (0), Absent (2)
h	Rockford School District 205	MOU to provide maternal infant early childhood home visiting program	Jim Powers/ Dr. Helland	All in favor, motion carries Ayes (5), Nays (0), Absent (3)
i	YWCA Northwestern Illinois	MOU to provide maternal infant early childhood home visiting program	Dr. Helland/ Angie Goral	All in favor, motion carries Ayes (5), Nays (0), Absent (3)
j	Brightpoint	MOU to provide maternal infant early childhood home visiting program	Jim Powers/ Dr. Helland	All in favor, motion carries Ayes (5), Nays (0), Absent (3)
k	Roosevelt Community Education Center	MOU to provide maternal infant early childhood home visiting program	Dr. Helland/ Angie Goral	All in favor, motion carries Ayes (5), Nays (0), Absent (3)
l	Zully Vock	MOU - Infant/Early Childhood Mental Health Consultant	Dr. Helland/ Angie Goral	All in favor, motion carries Ayes (5), Nays (0), Absent (3)
m	Swedish American Hospital	MOU - Universal Newborn Support System	Jim Powers/ Angie Goral	All in favor, motion carries Ayes (5), Nays (0), Absent (3)
n	Winnebago County Justice Center	MOU - harm reduction, naloxone vending machine	Dr. Helland/ Jim Powers	All in favor, motion carries Ayes (5), Nays (0), Absent (3)



Item	Vendor	Description of Services/Justification	Motion/Second	Approved
o	TPQC	Subcontract - provide Ryan White Part B Medical and non-medical services, housing services	Jim Powers/ Dr. Helland	All in favor, motion carries Ayes (5), Nays (0), Absent (3)
p	Javon Bea Hospital	Tamiflu Stock Rotation	Jim Powers/ Dr. Helland	All in favor, motion carries Ayes (5), Nays (0), Absent (3)

**7. Correspondence & Information – None**

**8. Policies for Consideration – None**

**9. Executive Session – None**

**10. Additions –None**

**11. Adjournment:** There being no additional business, Dr. Halversen entertained a motion to adjourn the Finance Committee Meeting, which was provided by Dr. Helland, seconded by Angie Goral, all were in favor and the May 14, 2025 Finance Committee meeting adjourned at 6:04 pm. Ayes (5), Nays (0), Absent (3).