



Minutes of the BOH Finance Committee Meeting

Wednesday, June 4, 2025 at 5:30 p.m.

Winnebago County Health Department

Room 221 555 North Court Street

Rockford, IL

Members Present: Dr. Williams (Ex-Officio), Angie Goral; Dr. Halversen (Chair), Jim Powers, Dr. Helland, Dr. Minore

Members Absent: Bob McCreath, Jonathan Logemann

WCHD Staff Present: James Keeler-Finance Director, Stephanie Bahling Executive Assistant (recorder).

Dr. Halversen called the June 4, 2025 meeting to order at 5:35 pm.

1. Approval of Agenda

Dr. Halversen asked for a motion to approve the June 4, 2025 Finance Committee meeting agenda which was provided by Jim Powers, seconded by Dr. Helland, all were in favor, unanimously approved, motion carried to set the agenda. Ayes (6), Nays (0), Absent (2).

2. Budget Preparation – Fiscal Year 2025-2026: Jim Keeler presented the committee members with a PowerPoint presentation containing the budget narrative as well as a preliminary budget and financial documents which included a schedule of projected revenue of \$13,320,802, proposed fulltime equivalent positions 110, proposed personnel expense \$8,741,253, supplies & services line-item expense totaling \$2,947,090.00, Health Insurance Employer Expense \$1,325,000 and other expense \$327,000 for a total proposed preliminary budget of \$13,340,343.07. In regards to revenue, Jim informed the board that federal funding cuts reduced funding in the family planning grant, the respiratory surveillance grant was cancelled, the Better Birth Outcome & High-Risk infant follow-up grants are being replaced and WCHD has been selected for a new pilot program. The healthy homes grant increased due to IDPH lowering the blood lead reference value in children from 5 micrograms per deciliter to 3.5 micrograms per deciliter. In regards to expenses, Jim informed the board that IMRF is increasing to 5.3% in the new fiscal year and health insurance is increasing as well. Jim reiterated that this is a preliminary 2025-2026 budget review and no action needed to be taken during this budget review meeting. The final proposed budget will be presented at the Finance Committee Meeting scheduled for Wednesday, June 11, 2025.

3. Policies for Consideration – None

4. Executive Session – None

5. Additions –None

6. Adjournment: There being no additional business, Dr. Halversen entertained a motion to adjourn the Finance Committee Meeting, which was provided by Dr. Helland, seconded by Angie Goral, all were in favor and the June 4, 2025 Finance Committee meeting adjourned at 6:26 pm. Ayes (5), Nays (0), Absent (3).