



BOARD OF HEALTH: Quality Committee Meeting Agenda

Date of Meeting: July 15, 2025

Time of Meeting: 6:00 p.m. – 6:30 p.m.

Location of Meeting: 555 North Court Street; Rockford, IL 61103 – Room Conference 115

Board Committee Members: Dr. Stephen Minore (Chair), James Powers, Robert McCreath, Penny Lechtenberg

WCHD Participants: Sandra Martell – Public Health Administrator; Patrick Ngum – Director of Data & Quality; Cynthia Hall – Director of Strategic Initiatives; Stephanie Bahling, Executive Assistant (Recorder)

Agenda Item	Time	Sponsor
1. Approval of Agenda: July 15, 2025	1 min	S. Minore
2. Approval of June 17, 2025 meeting minutes	1 min	S. Minore
3. Quality Improvement Update	5 min	P. Ngum
a. QI Project: Response to Foodborne illness	5 min	Todd K/Todd M
b. QI Project: Communication	5 min	K. O'Toole
i. RE: Website & the response to public health concerns		
ii. RE: Hard to Reach Population		
4. Program Reviews for Filling:	5 min	P. Ngum
a. Local Health Protection Grant		
i. Food Protection Program		
ii. Potable Water Supply Program		
iii. Private Sewage Disposal Program		
iv. LHPG Common Requirements		
5. Executive Session	5 min	S. Minore
6. Additions	1 min	S. Minore
7. Adjournment	1 min	S. Minore