



## BOARD OF HEALTH: FINANCE COMMITTEE

**Date of Meeting:** July 9, 2025

**Time of Meeting:** 5:30 pm – 6:30 pm

**Location of Meeting:** 555 North Court Street, Room 221; Rockford, IL 61103

**Board Committee Members:** Dr. Allen Williams (Ex-Officio), Dr. John Halversen, Angie Goral, Dr. David Helland, James Powers, Dr. Stephen Minore, Jonathan Logemann and Robert McCreath

**WCHD Participants:** Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance

Agenda Item	Time	Sponsor
1. Approval of July 9, 2025 Agenda	1 min	J. Halversen
2. Approval of June 11, 2025 meeting minutes	1 min	J. Halversen
3. Financial Statements	10 min	J. Halversen
a. Bank Reconciliations – June 2025		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b. Resolution of Expenditures – <i>deferred</i>		
c. Statement of Fund Balance – <i>deferred</i>		
d. Financial Review – <i>deferred</i>		
e. Balance Sheet – <i>deferred</i>		
f. Revenue and Expenditure Reports – <i>deferred</i>		
g. Public health Emergency Reserve Minimum Graph – <i>deferred</i>		
h. Grant Utilization Report - <i>deferred</i>		
i. Accounts Receivable – <i>deferred</i>		
4. Major Expenditure Requests	15 min	J. Halversen
a. PHS: VR – Electronic Filing Fee for June 2025 Death Certificates		
b. HA: Adobe License packages		
5. Proposed Contracts and Agreements	5 min	J. Halversen
a. MOU – WCHD & Tommy Corral Memorial Foundation – Mental Health First Aid Training		
b. HPW – WCHD WIC & Snap-ed partnership form		
c. HP- Illinois Public Health Association - SFY26 Regional HIV Prevention Award Notice		
d. EH – Agreement of Cooperation – WCHD & City of Rockford Health and Human Services Department Community Action Partnership.		
6. Policies for Consideration – <i>None</i>		
7. Executive Session - <i>None</i>		
8. Additions - <i>None</i>	1 min	J. Halversen
9. Adjournment	1 min	J. Halversen