



## BOARD OF HEALTH

<b>Date of Meeting:</b>	August 19, 2025
<b>Time of Meeting:</b>	6:30 p.m.
<b>Location of Meeting:</b>	555 North Court Street; Room 115; Rockford, IL 61103
<b>BOH Members:</b>	Angie Goral, Dr. John Halversen, Dr. David Helland, Derrick Kunz, Penelope Lechtenberg, Jonathon Logemann, Dr. Stephen Minore, James Powers, Lori Thompson, Dr. Allen Williams (Ex-Officio)
<b>WCHD Leadership:</b>	Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O'Toole, Rebecca Lyons, Tiffany Levine
<b>WCHD Support:</b>	Stephanie Bahling, Executive Assistant (recorder)
<b>Attorney:</b>	Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	A. Williams
2. Approval of Agenda: August 19, 2025	1 min	A. Williams
3. Approval of Minutes: July 15, 2025	5 min	A. Williams
4. President's Report	5 min	A. Williams
5. Committee Reports		
a. Executive Committee – <i>No meeting</i>	5 min	A. Williams
b. Finance Committee	20 min	J. Halversen
1) Financial Statements		
a) Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b) Resolution of Expenditures		
c) Statement of Fund Balance		
d) Financial Review		
e) Balance Sheet		
f) Revenue and Expenditure Report		
g) Public Health Emergency Reserve Minimum Graph		
h) Grant Utilization Report		
i) Accounts Receivable		
2) Major Expenditure Requests: (Items a-c were advanced from committee, just need a vote)		
a) PHS: VR – Electronic Filing Fee for July 2025 Death Certificates		
b) EH: Viken Detection – XRZ Analyzer Resource Service		

- c) HPW-WIC: Teletask Messenger service
- 3) Proposed Contracts, Agreements & Policies: (Item a-g were advanced from committee, just need a vote, item h-i needs motion, second and vote)
  - a) PHEP: IGA Amendment/renewal WCHD and Illinois Department of Central Management Services
  - b) PHEP: Everbridge service agreement renewal
  - c) HPW: Web3 Meta Growth – IGROW website redesign agreement
  - d) COMM: Civic Plus Archive Social – WCHD Social media archiving & monitoring services
  - e) COMM: Web3 Meta Growth – WCHD website host & maintenance
  - f) HPW: Web3 Meta IGROW website maintenance & support 12-month renewal
  - g) HPW, EHI, PHS: UWHealth Release and Waiver of Liability and indemnity Agreement for participation in SAH Safety Fair
  - h) ADM: IGA Kane County Health Department & WCHD Medical Services – 3-month extension
  - i) ADM: IGA with R1 Regional Planning for Metopio Data Analytics and Atlas for Winnebago County
- 4) Health Department Physical Plant
  - a) Build – 401 Division Street
  - b) Renovate – 555 N. Court Street
- c. Personnel Committee – *no meeting*
- d. Policy Committee – *no meeting* 5 min D. Kunz
  - 1) 066-0511-16 Ethics and Business Conduct Policy
- e. Quality Improvement Committee 5 min S. Minore
  - 1) Meeting – August 19, 2025
  - 2) Quality Improvement Initiatives Update
    - a) HPW: Oral Health QI Project
    - b) EH: Customer Satisfaction Survey
    - c) Finance: Grant Utilization QI Project
- 6. New Business/Other Matters - none
- 7. Correspondence and Information
  - a. Winnebago County Mental Health Advisory Board – Transformative System of Care
  - b. WCHD Health Priority presentation - Faith Leadership
- 8. Additions - none
- 9. Executive Closed Session
- 10. Adjournment 2 min A. Williams