



Winnebago County

Health Department



BOARD OF HEALTH

Date of Meeting: October 21, 2025
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street; Room 115; Rockford, IL 61103
BOH Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Derrick Kunz, Penelope Lechtenberg, Jonathon Logemann, Dr. Stephen Minore, James Powers, Lori Thompson, Dr. Allen Williams (Ex-Officio)

WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O'Toole, Rebecca Lyons, Tiffany Levine

WCHD Support: Stephanie Bahling, Executive Assistant (recorder)
Attorney: Lafakeria Vaughn

Agenda Item	Time	Sponsor/Presenter
1. Introduction of Guests/Public Participation	5 min	A. Williams
2. Approval of Agenda: October 21, 2025	1 min	A. Williams
3. Approval of Minutes: September 16, 2025	5 min	A. Williams
4. Health Department Highlights		
a. Domain 2: HFMD, Update on Wright Kiles Blackhawk Neighborhood		T. Kisner/T. Marshall
b. Domain 4: Metopio access		S. Martell
c. Domain 5: Byron Nuclear Plan Preparedness Exercise		R. Lyons
d. Domain 7: Winning Start Winnebago, Healthy Resilient Communities		T. Levine/C. Floyd
5. President's Report	5 min	A. Williams
6. Committee Reports		
a. Executive Committee – <i>No meeting</i>	5 min	A. Williams
b. Finance Committee - October 8, 2025	20 min	J. Halversen
1) Financial Statements		
a) Bank Reconciliations		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b) Resolution of Expenditures		
c) Statement of Fund Balance		
d) Financial Review		
e) Balance Sheet		
f) Revenue and Expenditure Report		
g) Public Health Emergency Reserve Minimum Graph		

- h) Grant Utilization Report
- i) Accounts Receivable
- 2) Major Expenditure Requests: *(Items a-f were advanced from committee)*
 - a) PHS: VR – Electronic Filing Fee for August 2025 Death Certificates
 - b) HP: DOPP/OFR/Base – B & H Office Furniture
 - c) EH: Custom Data Processing EH Software Renewal
 - d) EH: City of Rockford – Tobacco Enforcement Program
 - e) EH: Think People, Inc. – Lead Mitigation Training
 - f) HA: UIC – Professional Medical Care Agreement – Dr. Schiller
 - g) HA: Helm Service HVAC Repairs 555 N. Court Street
- 3) Proposed Contracts, Agreements & Policies: *(Items a-g were advanced from committee)*
 - a) EH: MOU WCHD & Roscoe Police Department – Tobacco Enforcement Program
 - b) EH: MOU WCHD & City of Loves Park – Tobacco Enforcement Program
 - c) EH: MOU WCHD & City of South Beloit – Tobacco Enforcement Program
 - d) EH: MOU WCHD & Winnebago County Sheriff's Office – Tobacco Enforcement Program
 - e) HP: MOU WCHD & Carpenters Place – Continuum of Care Site for Seasonal Influenza
 - f) HP: Subaward agreement Amendment– IPHA HIV prevention RIG agreement
 - g) HA: Facility Agreement WCHD & Aetna Better Health of Illinois – Medicaid Product Agreement
 - h) HP: MOU WCHD & Rock House Kids – BASE Grant, Substance Use Prevention
 - i) HP: MOU WCHD & YSN – BASE Grant, Substance Use Prevention
- 4) Rebuild 401 Division Street – Debt Service Scenario
- c. Personnel Committee – *no meeting*
- d. Policy Committee – Meeting October 8, 2025 5 min D. Kunz
 - 1) Winnebago County Ordinance Revisions
 - a) Chapter 50/Health and Sanitation/Article III Food Establishments
- e. Quality Improvement Committee 5 min TBD
 - 1) Meeting – October 21, 2025
 - 2) Quality Improvement Plan Update
 - a) 2025 QI Plan Goals and Objectives Update
 - b) Center/Program level QI initiatives Update
 - c) Review of WCHD's Performance Management System
- 7. New Business/Other Matters - none
- 8. Correspondence and Information
 - a. DHS Memo FY26 Federal Shutdown – WIC Services
 - b. Trauma Informed Proclamation
 - c. Letter re: 515 North Court Street
- 9. Additions - none
- 10. Executive Closed Session - none
- 11. Adjournment 2 min A. Williams