



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: October 8, 2025

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams (Ex-Officio), Dr. John Halversen, Angie Goral, Dr. David Helland, James Powers, Dr. Stephen Minore and Jonathan Logemann

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Stephanie Bahling - recorder

Agenda Item	Time	Sponsor
1. Approval of October 8, 2025 Agenda	1 min	J. Halversen
2. Approval of August 13, 2025 meeting minutes	1 min	J. Halversen
3. Financial Statements	10 min	J. Halversen
a. Bank Reconciliations – September 2025		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b. Resolution of Expenditures - deferred		
c. Statement of Fund Balance – <i>deferred</i>		
d. Financial Review – <i>deferred</i>		
e. Balance Sheet – <i>deferred</i>		
f. Revenue and Expenditure Reports – <i>deferred</i>		
g. Public health Emergency Reserve Minimum Graph – <i>deferred</i>		
h. Grant Utilization Report - <i>deferred</i>		
i. Accounts Receivable – <i>deferred</i>		
4. Major Expenditure Requests		
a. PHS: VR – Electronic Filing Fee for September 2025 Death Certificate		
b. HP: DOPP/OFR/BASE – B & H Office Furniture		
c. EH: Custom Data Processing EH software renewal		
5. Proposed Contracts and Agreements		
a. EH: MOU WCHD & Roscoe Police Department – Tobacco Enforcement Program		
b. EH: MOU WCHD & City of Loves Park – Tobacco Enforcement Program		
c. EH: MOU WCHD & City of South Beloit – Tobacco Enforcement Program		
d. EH: MOU WCHD & Winnebago County Sheriff's Office – Tobacco Enforcement Program		
e. EH: MOU WCHD & City of Rockford – Tobacco Enforcement Program		
f. EH: Contract WCHD & Think People, Inc. – Lead Mitigation Training		
g. HP: MOU WCHD & Carpenters Place – Continuum of Care Site for Seasonal Influenza		

- h. HP: Subaward agreement Amendment– IPHA HIV prevention RIG agreement
 - i. HA: Facility Agreement WCHD & Aetna Better Health of Illinois – Medicaid Product Agreement
 - j. PHS: Agreement: WCHD & UIC – Professional Medical Care Agreement Dr. Schiller
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| 6. Rebuild 401 Division Street – Debt Service Scenario Discussion | | J. Keeler |
| 7. Policies for Consideration – <i>None</i> | | |
| 8. Executive Session - <i>None</i> | | |
| 9. Additions - <i>None</i> | 1 min | J. Halversen |
| 10. Adjournment | 1 min | J. Halversen |