



**Minutes of the
BOH Policy Committee Meeting
Wednesday, June 11, 2025 at 5:00 pm
555 North Court Street
Room 221
Rockford, IL 61103**

Members Present: Dr. Helland, Derrick Kunz (chair); Angie Goral (vice-chair), Jonathan Logemann, Bob McCreath

Members Absent: Dr. Williams (Ex-Officio)

WCHD Staff Present: Todd Marshall, Environmental Health Director, Stephanie Bahling (recorder)

Legal Counsel: ASA Lafakeria Vaughn, ASA Kimberly Kovanda (not present)

Derrick Kunz called the policy committee meeting to order at 5:03 pm.

1. **Approval of Agenda** – Derrick entertained a motion to approve the June 11, 2025 Policy Committee meeting agenda which was provided by Bob McCreath, seconded by Dr. Helland, all were in favor, unanimously approved, motion carries. Ayes (5), Nays (0), Absent (1).
2. **Approval of May 14, 2025 meeting minutes** – Derrick entertained a motion to approve the May 14, 2025 meeting minutes which was provided by Jonathan Logemann, seconded by Dr. Helland, all were in favor and the May 14th meeting minutes were approved. Ayes (5), Nays (0), Absent (1).
3. **Variance**
 - a. **R201-049927: 2203 Montague Road** – Todd Marshall reported that a house fire that occurred on May 6, 2024 at 2203 Montague Road resulted in total destruction of the residence. Todd indicated that the homeowner wants to rebuild the home utilizing the same well. Todd indicated that the well does not meet current code and the contractor could not guarantee that casing could be added without gaps. Todd reminded the committee that city water and sewer are within 200 feet of the property and the homeowner could annex into the city. Todd indicated that the recommendation is to deny the variance. Derrick entertained a motion to deny the variance which was provided by Dr. Helland, seconded by Angie Goral, all were in favor and the motion to deny the variance was approved. Ayes (5), Nays (0), Absent (1)
4. **Executive Session** – None
5. **Additions** – None
6. **Adjournment** – There being no additional business, Derrick entertained a motion to adjourn the June 11, 2025 Policy Committee Meeting which was given by Angie Goral, seconded by Bob McCreath, all were in favor and the meeting adjourned at 5:08 pm.