



BOARD OF HEALTH: Quality Committee Meeting Agenda

Date of Meeting: November 18, 2025

Time of Meeting: 6:00 p.m. – 6:30 p.m.

Location of Meeting: 555 North Court Street; Rockford, IL 61103 – Room Conference 115

Board Committee Members: Dr. Stephen Minore (Chair), James Powers, Penny Lechtenberg, Dr. Williams (Ex-Officio)

WCHD Staff: Sandra Martell – Public Health Administrator; Patrick Ngum – Director of Data & Quality; Rebecca Lyons, Director Emergency Preparedness, Stephanie Bahling, Executive Assistant (Recorder)

Agenda Item	Time	Sponsor
1. Approval of Agenda: November 18, 2025	1 min	S. Minore
2. Approval of July 15, 2025 meeting minutes	1 min	S. Minore
3. Approval of August 19, 2025 meeting minutes (no quorum)	1 min	S. Minore
4. Approval of September 16, 2025 meeting minutes (no quorum)	1 min	S. Minore
5. Quality Improvement Update	5 min	P. Ngum
a. PHEP: Emergency Operation Plan & New Functional Annexes	20 min	R. Lyons
6. Executive Session - none		
7. Additions - none		
8. Adjournment	1 min	S. Minore