



**Minutes of the
BOH Policy Committee Meeting
Wednesday, November 12, 2025 at 5:00 pm
555 North Court Street
Room 221
Rockford, IL 61103**

Members Present: Dr. Halversen, Derrick Kunz (chair); Angie Goral (vice-chair), Jonathan Logemann,

Members Absent: Dr. Helland, Dr. Williams (Ex-Officio), Lori Thompson

WCHD Staff Present: Dr. Martell, Todd Marshall, Environmental Health Director, Stephanie Bahling (recorder)

Legal Counsel: ASA Lafakeria Reuter

Derrick Kunz called the policy committee meeting to order at 5:07 pm.

1. **Approval of Agenda** – Derrick entertained a motion to approve the November 12, 2025 Policy Committee meeting agenda which was provided by Dr. Halversen, seconded by Jonathan Logemann, all were in favor, unanimously approved, motion carries. Ayes (4), Nays (0), Absent (2).
2. **Approval of October 8, 2025 meeting minutes** – Derrick entertained a motion to approve the October 8, 2025 meeting minutes which was provided by Angie Goral, seconded by Jonathan Logemann, all were in favor and the October 8, 2025 meeting minutes were approved. Ayes (4), Nays (0), Absent (2).
3. **Winnebago County Ordinance Revisions**
 - a. Chapter 50/Health and Sanitation/Article III Food Establishments – Todd Marshall referenced the information included in the meeting packet indicating that the 2022 FDA Food code is the most current version and WCHD currently operates under the 2013 FDA Food Code. Todd reported that WCHD's annual food and beverage permit fees have not been increased since 2016 and do not recoup the current cost of providing the services resulting in the tax/levy covering the difference. Todd indicated that IDPH adopted the 2022 version in January 2025 and he is proposing that WCHD adopts the 2022 FDA Food Code as well. The committee reviewed and discussed the changes to the FDA Food Code as well as the current and proposed food program fee charges. After discussion, Derrick entertained a motion to approve adopting the 2022 FDA Food Code and fee charges which was provided by Angie Goral, seconded by Dr. Halversen, all were in favor and the 2022 FDA Food Code and fee charges were approved. Ayes (4), Nays (0), Absent (2).
4. **Executive Session** – None
5. **Additions** – None
6. **Adjournment** – There being no additional business, Derrick entertained a motion to adjourn the November 12, 2025 Policy Committee Meeting which was given by Angie Goral, seconded by Dr. Halversen, all were in favor and the meeting adjourned at 5:14 pm.