



BOARD OF HEALTH: FINANCE COMMITTEE

Date of Meeting: April 8, 2026

Time of Meeting: 5:30 pm – 6:30 pm

Location of Meeting: 555 North Court Street, Room 221; Rockford, IL 61103

Board Committee Members: Dr. Allen Williams (Ex-Officio), Dr. John Halversen, Angie Goral, Dr. David Helland, James Powers, Dr. Stephen Minore and Jonathan Logemann

WCHD Participants: Dr. Sandra Martell – Public Health Administrator, James Keeler - Director of Finance, Stephanie Bahling - recorder

Agenda Item	Time	Sponsor
1. Approval of April 8, 2026 Agenda	1 min	J. Halversen
2. Approval of February 11, 2026 meeting minutes	1 min	J. Halversen
3. Financial Statements	10 min	J. Halversen
a. Bank Reconciliations – March 2026		
i. General Account		
ii. Lead Account		
iii. Abandoned Properties		
iv. State of Illinois E-Pay		
b. Resolution of Expenditures - <i>deferred</i>		
c. Statement of Fund Balance – <i>deferred</i>		
d. Financial Review – <i>deferred</i>		
e. Balance Sheet – <i>deferred</i>		
f. Revenue and Expenditure Reports – <i>deferred</i>		
g. Public health Emergency Reserve Minimum Graph – <i>deferred</i>		
h. Grant Utilization Report - <i>deferred</i>		
i. Accounts Receivable – <i>deferred</i>		
4. Major Expenditure Requests		
a. PHS: Vital Records – IDPH - Electronic Filing Fee for March 2026 Death Certificate		
b. HA: Strategic Initiatives – Amazon – Firearm Safe storage lock boxes		
c. HP: DOPP – Verde Environmental - Detera Drug Deactivation System Pouches		
d. HP: DOPP – Lochness Medical - Harm Reduction Test Strips		
e. HP: DOPP – Windy City Cabinet – Overdose Emergency Red Box Kits		
f. EH: Ironwood Environmental Inc. – Asbestos Inspections for Demolitions		
5. Proposed Contracts and Agreements		
a. HA: PIO/Communications – Web3Meta – Support for Web Content Accessibility Guidelines (WCAG)		
6. Policies for Consideration – <i>None</i>		
7. Executive Session - <i>None</i>		
8. Additions - <i>None</i>	1 min	J. Halversen
9. Adjournment	1 min	J. Halversen