



BOARD OF HEALTH

Date of Meeting: May 19, 2026
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street, Room 115, Rockford, IL 61103
Board Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Derrick Kunz, Penelope Lechtenberg, Jonathon Logemann, Dr. Stephen Minore, James Powers, Lori Thompson, Dr. Allen Williams (Ex-Officio)
WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O'Toole, Rebecca Lyons, Tiffany Levine
WCHD Support: Stephanie Bahling, Executive Assistant (Recorder)
Attorney: Lafakeria Reuter, Luke Carlson

Agenda:

1. Welcome and Approvals - (Presented By: Dr. Allen Williams)
 - a. Introduction of Guests/Public Participation
 - b. Approval of Agenda: May 19, 2026
 - c. Approval of Minutes: February 17, 2026
2. Health Department Presentations
 - a. 2025 Annual Report - (Presented By: Katherine O'Toole)
 - b. 2025 Strategic Report - (Presented By: Cynthia Hall)
3. President's Report – (Presented By: Dr. Allen Williams)
4. Committee Reports
 - a. **Executive Committee** – *No Meeting*
 - b. **Finance Committee** – May 13, 2026 (Presented By: Dr. John Halversen)
 - 1) Financial Statements
 - a) Bank Reconciliations
 - i. General Account
 - ii. Lead Account
 - iii. Abandoned Properties
 - iv. State of Illinois E-Pay
 - b) Resolution of Expenditures
 - c) Statement of Fund Balance
 - d) Financial Review
 - i. Balance Sheet
 - ii. Revenue and Expenditures Report
 - iii. Public Health Emergency Review Minimum Graph
 - iv. Grant Utilization Report

- v. Accounts Receivable
- 2) Major Expenditure Requests: *(Items a-b were advanced from committee)*
 - a) PHS: Vital Records – IDPH Death Certificates Electronic Filing Fee for April 2026
 - b) EH: Viken Detection - XRF Analyzer Resource Service
- 3) Proposed Contracts, Agreements and Policies: *(Item a-d were advanced from committee)*
 - a) HPW: MOU WCHD & New Zion Missionary Baptist Church – Friendship Bench 815
 - b) HP: MOA WCHD & Illinois Department of Transportation – Naloxone Vending Machines
 - c) HPW: MOU WCHD MIECHVP
 - i. Easterseals
 - ii. Harlem School District
 - iii. Rockford School
 - iv. YWCA Northwestern Illinois
 - v. Brightpoint
 - d) PHEP: MOU Extension WCHD PHEP & Javon Bea Hospital – Tamiflu Stock Rotation
 - e) EH: IGA with City of Loves Park for Neighborhood Code Enforcement
- c. **Personnel Committee** – *No Meeting*
- d. **Policy Committee** – Met April 8 & May 13, 2026 (Presented By: Derrick Kunz)
 - 1) Lien Waiver for consideration (advanced from committee)
 - a) Lien Waiver #26-001: 601 Vista Terrace, Rockford, IL PIN 11-21-304-03
 - 2) Winnebago County Ordinance Revisions (advanced from committee)
 - a) Revision to Chapter 18 Buildings and Building Regulations, Article IX – Property Maintenance Code
- e. **Quality Improvement Committee** – May 19, 2026 (Presented by: Dr. Minore)
 - 1) Quality Improvement Update
 - a) QI Plan Goals & Objectives
 - b) Center Program Level Initiatives
 - i. Routine Records Destruction
 - c) Program Reviews/Audits
 - i. WIC Management Evaluation/Quality Assurance audit finds/corrective action
- 5. Discussions
 - a. New Business/Other Matters – *None*
 - b. Correspondence and Information – *None*
 - c. Additions – *None*
- 6. Executive Closed Session – *None*
- 7. Adjournment