



Minutes of the BOH Finance Committee Meeting

Wednesday, July 1, 2026 at 5:30 p.m.

Winnebago County Health Department

Room 221 555 North Court Street

Rockford, IL

Members Present: Dr. Halversen (Chair); Dr. Williams (Ex-Officio); James Powers

Members Absent: Dr. Minore, Dr. Helland, Angie Goral, Jonathan Logemann

WCHD Staff Present: Dr. Martell, Administrator, James Keeler-Finance Director, Stephanie Bahling Executive Assistant (recorder).

Dr. Halversen acknowledged that a quorum was not established and the meeting discussion began at 5:36 pm.

1. Approvals

- a. **Approval of July 1, 2026 Agenda – no quorum, no action**
- b. **Approval of May 13, 2026 Agenda – no quorum, no action**

2. Budget Preparations FY2026-2027

Dr. Martell presented the committee members with a PowerPoint presentation containing the FY2026-27 budget narrative which highlighted WCHD initiatives. Dr. Martell reported that WCHD is working with community partners with becoming a trauma informed community and held 12 Trauma Community trainings, trained 331 individuals, held two trauma informed conferences and connected 162 clients with additional community resources. Included in the violence reduction efforts, WCHD has distributed 3183 gunlocks in the community and will be offering gun locks in the community to securely store guns & ammunition. As part of harm reduction, WCHD has distributed 7377 Naloxone kits in the community and there are 60 red box distribution sites in the community adding that 739 individuals visited WCHD asking for “Winnie” to receive harm reduction services and supplies. Dr. Martell reported that TakeTen815 promoting mental health wellbeing through CredibleMind has 4240 users with 93 fully enrolled users. Also promoting mental health wellbeing, Friendship Bench 815 was launched which is an evidence-based model to train community members in basic cognitive behavioral therapy, active listening and open-dialogue support. Friendship benches have been placed at four community partner locations including Booker Washington Resource Center, Community Life Center, New Zion Missionary Baptist Church and the Northwest Community Center. Jim Keeler also presented preliminary budget and financial documents which included a schedule of projected revenue of \$14,680,154.00, a proposed list of 112 fulltime equivalent Winnebago County Health Department positions, a proposed personnel expense of \$9,386,132.19, Supplies & Services line-item expense totaling \$3,262,373.00, Health Insurance Employer expense of \$1,697,574.88 and other expenses of \$327,000 for a total preliminary proposed budget of \$14,673,080.07. In regards to revenue, Dr. Martell and Jim advised the board that federal funding cuts reduced funding in the Ryan White program for housing, the Firearm Safe Storage grant expired, the Health Equity Zone grant was not renewed and the Teaching Coping Problem Solving Skills for Youth grant ended as well. Dr. Martell also noted that WCHD received a one-time legislative add-on of \$400,000 intended to increase access to health care indicating that \$300,000 will be included in the FY2026-27 budgeted revenue. Jim also noted that funding will be allocated in the FY2026-27 555 N. Court Street Operations budget which includes replacing flooring and remodel bathrooms on the first floor. After discussion, Dr. Martell indicated that Jim will work to finalize the budget which will be presented for approval during the July 8, 2026 Finance Committee meeting then advanced for full board approval during the July 21, 2026 Board of Health Meeting.

3. Policies for consideration - None

4. **Executive Session** – None
5. **Additions** – None
6. **Adjournment:** With nothing further to discuss, the July 1, 2026 Finance budget planning meeting discussion ended at 6:47 pm.