



BOARD OF HEALTH

Date of Meeting: July 21, 2026
Time of Meeting: 6:30 p.m.
Location of Meeting: 555 North Court Street, Room 115, Rockford, IL 61103
Board Members: Angie Goral, Dr. John Halversen, Dr. David Helland, Derrick Kunz, Penelope Lechtenberg, Jonathon Logemann, Dr. Stephen Minore, James Powers, Lori Thompson, Dr. Allen Williams (Ex-Officio)
WCHD Leadership: Dr. Sandra Martell, Cynthia Hall, Cheryl Floyd, Michael Jarvis, James Keeler, Todd Kisner, Patrick Ngum, Todd Marshall, Katherine O'Toole, Rebecca Lyons, Tiffany Levine
WCHD Support: Stephanie Bahling, Executive Assistant (Recorder)
Attorney: Lafakeria Reuter, Luke Carlson

Agenda:

1. Welcome and Approvals - (Presented By: Dr. Halversen)
 - a. Introduction of Guests/Public Participation
 - b. Approval of Agenda: July 21, 2026
 - c. Approval of Minutes: May 19, 2026
2. Health Department Highlights – (Presented by WCHD Leadership)
3. President's Report – (no report)
4. Committee Reports
 - a. **Executive Committee** – *No Meeting*
 - b. **Finance Committee** – (Presented By: Dr. Halversen)
 - 1) FY2026-27 Budget (advanced from committee)
 - 2) Financial Statements
 - a) Bank Reconciliations
 - i. General Account
 - ii. Lead Account
 - iii. Abandoned Properties
 - iv. State of Illinois E-Pay
 - b) Resolution of Expenditures
 - c) Statement of Fund Balance
 - d) Financial Review
 - i. Balance Sheet
 - ii. Revenue and Expenditures Report
 - iii. Public Health Emergency Review Minimum Graph
 - iv. Grant Utilization Report

v. Accounts Receivable

3) Major Expenditure Requests: (Items a-e were advanced from committee)

- a) PHS: Vital Records – IDPH Death Certificates Electronic Filing Fee for June 2026
- b) PHS: Vital Records – ISP International Security Products, birth & death certificate paper
- c) FINANCE: Time Clock Plus, LLC – Time Keeping Software
- d) EH: Winnebago County SWCO – Soil Boring Analysis
- e) HA: ICOY – Trauma Training & Technical Assistance Professional Services Contract
- f) HA: PHAB Accreditation Fee
- g) HA: Qualtrics – Customer Frontline Custom Survey Implementation
- h) EH: Azelis – mosquito testing equipment

4) Proposed Contracts, Agreements and Policies: (Item a was advanced from committee)

- a) HA: Swedish American Safety Fair – Release & Waiver of liability and indemnity agreement

c. **Personnel Committee** – No meeting (Presented by: Derrick Kunz)

- 1) 069-1109-16 Military Leave Policy update (Presented by: Michael Jarvis)
- 2) 084-0511-26 Family & Medical Leave Policy update (Presented by: Michael Jarvis)

d. **Policy Committee** – No meeting (Presented By: Derrick Kunz)

e. **Quality Improvement Committee** – July 21, 2026 (Presented by: Dr. Minore)

1) Quality Improvement Update

- a) QI Plan Goals & Objectives
- b) Center Program Level Initiatives
 - i. Increase Adherence to Direct Observed Therapy, Video Direct Observed Therapy (DOT/VDOT) for Tuberculosis
 - ii. Increasing Winning Start Winnebago Population Reach
 - iii. Increasing Third Party Insurance Billing Revenue
- c) Program Review/Evaluations
 - i. Grant Number: ILHHP0166-22 - Healthy Homes
 - ii. Grant Number: ILLHD0490-22 - Lead

5. Discussions

- a. New Business/Other Matters
- b. Correspondence and Information
- c. Additions

6. Executive Closed Session

7. Adjournment