



## BOARD OF HEALTH – FINANCE COMMITTEE MEETING

**Date of Meeting:** July 8, 2026  
**Time of Meeting:** 5:30 p.m.  
**Location of Meeting:** 555 North Court Street, Room 115, Rockford, IL 61103  
**Board Committee Members:** Angie Goral, Dr. John Halversen, Dr. David Helland, Jonathon Logemann, Dr. Stephen Minore, James Powers, Dr. Allen Williams (Ex-Officio)  
**WCHD Participants:** Dr. Sandra Martell – Public Health Administrator, James Keeler – Director of Finance, Stephanie Bahling – Recorder

### Agenda:

1. Approvals - (Presented By: Dr. John Halversen)
  - a. July 8, 2026 meeting agenda
  - b. May 13, 2026 meeting minutes
  - c. July 1, 2026 meeting minutes – discussion notes
2. FY2026-27 Budget
3. Financial Statements
  - a. Bank Reconciliations
    - i. General Account
    - ii. Lead Account
    - iii. Abandoned Properties
    - iv. State of Illinois E-Pay
  - b. Resolution of Expenditures - *deferred*
  - c. Statement of Fund Balance - *deferred*
  - d. Financial Review - *deferred*
    - i. Balance Sheet – *deferred*
    - ii. Revenue and Expenditures Report – *deferred*
    - iii. Public Health Emergency Review Minimum Graph – *deferred*
    - iv. Grant Utilization Report – *deferred*
    - v. Accounts Payable - *deferred*
4. Major Expenditures Requests
  - a. PHS: VR – Electronic Filing Fee for June, 2026 Death Certificates
  - b. PHS: ISP (International Security Products) – Birth & Death Certificate paper
  - c. FINANCE: Time Clock Plus, LLC – Time Keeping Software
  - d. EH: Winnebago County SWCO – Soil Boring Analysis
  - e. HA: ICOY – Trauma Training & Technical Assistance Professional Services Contract
5. Proposed Contracts and Agreements
  - a. HA: Swedish American Safety Fair – Release & Waiver of liability and indemnity agreement

6. Policies for consideration - *None*
7. Executive Closed Session - *None*
8. Additions
9. Adjournment